



**OFFICER REPORT TO LOCAL COMMITTEE
(RUNNYMEDE)**

MEMBERS' ALLOCATION FUNDING

25 FEBRUARY 2013

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. The report identifies and makes recommendations on bids received for funding that have been sponsored by at least one county councillor.

OFFICER RECOMMENDATIONS

The Local Committee (Runnymede) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 2 (2.2 to 2.8) of this report.
- (ii) Note the expenditure approved since the last Committee by the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3 (3.2 to 3.5).
- (iii) Note returned funding of £300 (Mary Angell) approved at Local Committee on 20 February 2012 towards Central Surrey Health for Surrey Peer Education, as the project was cancelled. The funding has now been reallocated to an Art Workshop held by SCC Children's Rights Team.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Runnymede) have traditionally agreed to split both the revenue and capital funding equally amongst the members of the Committee.
- 1.3 In addition, the Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
 - A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.5 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

2.2 PYRCROFT GRANGE PRIMARY SCHOOL – BOUNDARY FENCE (CHRIS NORMAN)

Project Cost	£1,887.38
Amount Requested	£1,500 (Capital)
Project Description:	One off funding towards clearing of overgrown area in order to form a fence boundary. This will provide safety for the pupils whilst on the field, reduce noise for outside lessons, increase drainage (flood plain hedges chosen to aid absorption of rain water), increase in wild life (the schools uses a camera bird box). The school will maintain the fence within its maintenance contracts with Babcock4S.

This is a retrospective bid.

2.3 OTTERSHAW VILLAGE HALL – THERMAL & ACOUSTIC INSULATION (MEL FEW) PART II

Project Cost	£8,965
Amount Requested	£4,000 (Revenue)
Project Description:	One off funding towards the removal of the existing white painted wood cladding and windows to each side of the roof over the backstage area. Then to replace with white UPVC cladding with thermal and acoustic insulation to the interior. The inside of the fence to then be cladded with plasterboard and paint.

2.4 EGHAM MUSEUM - DISPLAY CABINET (YVONNA LAY & MARISA HEATH)

Project Cost	£5,000
Amount Requested	£4,800 (Revenue) £2,800 Yvonna Lay & £2,000 Marisa Heath
Project Description:	One off funding towards the purchase of a modern museum specification display case that will enable Egham Museum to apply for loans and artefacts held in other collections, including the British Museum. This purchase is part of a broader project to renovate and refit Egham Museum. Whilst Runnymede is famous as the site of the sealing of the Magna Carta it is also the site of an internationally significant bronze age settlement. As part of the Egham Museum's forward plan it is intended to collate and exhibit a collection of finds relating to Runnymede's rich prehistory.

**2.5 RUNNYMEDE YOUTH FESTIVAL 2013 – PUBLICITY
(CHRIS NORMAN)**

Project Cost	£6,000
Amount Requested	£1,000 (Revenue)
Project Description:	Funding towards flyers, postcards and posters for the Runnymede Youth Festival due to be held in August 2013. This festival will be aimed at 11 to 16 year olds in Runnymede and will be promoted through all Youth Centres, sports clubs and secondary schools. The aim is to promote information to approximately 6,000 young people reflecting their needs all in one place and it will address health, fitness, employment, security, music, charity and fun.

**2.6 ROTARY CLUB OF CHERTSEY: BLACK CHERRY FAIR –
ROAD CLOSURE COSTS & PUBLIC ADDRESS SYSTEM
(CHRIS NORMAN)**

Project Cost	£2,050
Amount Requested	£2,050 (£1,650 Road Closure & £400 PA System)
Project Description:	One off funding towards Black Cherry Fair July 2013 for the road closure, as required by Surrey County Council, and a PA System for announcements. The Black Cherry Fair is a two day event with a free evening outdoor concert, town procession and one day fair.

**2.7 VIRGINIA WATER COMMUNITY CENTRE ASSOCIATION –
DISHWASHER & BAIN MARIE
(MEL FEW)**

Project Cost	£23,000
Amount Requested	£4,047 (Capital)
Project Description:	One off funding towards VWCA kitchen refurbishment. This will include the clearance of the kitchen, blocking up of the communicating door between the kitchen and the committee room, creation of a hatchway from the kitchen into the committee room, replacement of the door into the kitchen from the entrance lobby, installation of stainless steel kitchen units including provision of a dishwasher, commercial cooker, commercial refrigerators and a mobile bain-marie, making it possible to serve hot meals from the kitchen in the community centre and improve the service offered to the community.

**2.8 EGHAM ROYAL SHOW 2013
HIRE OF MARQUEE, ELECTRIC SUPPLY & STAMPS
(MARISA HEATH)**

Project Cost	£50,000
Amount Requested	£1,800
Project Description:	One off funding towards the 2013 Egham Royal Show which will run for two days in August 2013 and provide an affordable educational and entertainment facility for all age groups. Funding towards the hire of the horticultural marquee, electric supply and stamps.

3. DELEGATED AUTHORITY APPROVED BIDS

3.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) approved the following bids under delegated authority since the last committee meeting on 26 November:
From the 2012/13 Local Committee budget:

3.2 Lyne Village Hall – Painting of the Stern Room (Mel Few)

Project Cost	£1,300
Amount Requested	£1,000 (Revenue)
Project Description:	One off funding towards the painting of the Sern Room at Lyne Village Hall.

3.3 Forest Estate Community Hub – Washbasin & Fencing (Marisa Heath)

Project Cost	£743
Amount Requested	£743 (Revenue)
Project Description:	One off funding towards a kitchen washbasin and fencing down the side of the building at the Forest Estate Community Hub.

3.4 Children’s Rights Team – Art Workshop Project (Mary Angell)

Project Cost	£300
Amount Requested	£300 (Revenue – returned funding)
Project Description:	One off funding for an Art Workshop project held by the Surrey County Council Children’s Rights Team for looked after children, with a focus on disabled young people.

3.5 Royal Air Forces – Remembrance Day Service (Marisa Heath)

Project Cost	£250
Amount Requested	£250 (Revenue)
Project Description:	One off funding towards a Royal Air Forces Remembrance Day Service 2013 in Runnymede.

4. OPTIONS

- 4.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

5. CONSULTATIONS

- 5.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member or the Community Partnerships Team as required.
- 5.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

6 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee.
All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the financial position is as set out in **Annex 1**.
- 6.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is in the process of being returned to the Local Committee.

7. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 7.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.
- 7.2 The Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

8. CONCLUSION AND RECOMMENDATIONS

- 8.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.
- 8.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets as detailed here.

9. REASONS FOR RECOMMENDATIONS

- 9.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

10. WHAT HAPPENS NEXT

- 10.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 10.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as the signed agreement has been received.
- 10.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.
- 10.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

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- Background Papers:**
- SCC Constitution: Financial Framework
 - Criteria and Guidance for Members Allocations
 - Local Committee Funding Bids

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